



# NAVJYOTI VIDYALAYA

A Senior Sec. School under the management of Mission to Orissa,  
 a registered society under Societies Registration Act, 1860  
**N.H. 353, KHARIAR ROAD, DIST- NUAPADA**  
**PIN - 766104, ODISHA, (INDIA)**  
 Email: navjyotividyalaya@gmail.com



## REGISTRATION FORM FOR ADMISSION

Registration No. \_\_\_\_\_

Sir/Madam

I wish to get the name of my son/daughter/ward registered for consideration of admission to **NAVJYOTI VIDYALAYA, Khariar Road.**

Passport size photograph

### 1) STUDENT'S INFORMATION (use CAPITAL letters only):

1	Name of the student						
2	Gender	Male		Female		Other	
3	a) Date of Birth	Day:	Month:	Year:			
	b) Place of Birth						
4	AADHAR No.						
5	Mother Tongue						
6	Religion						
7	Nationality						
8	Applying for (Tick)	a)Curriculum	ICSE		ISC (Sci.)		ISC (Comm.)
		b) Category	DS		DB		FB
		c) Class					
9	Registration sought for the academic year						

**Category Code Index:** DS - Day Scholar, DB - Day Boarder, FB - Full Boarder

### EDUCATIONAL HISTORY

1. List all the schools attended(the most recent school last)

	School & Board	City & State	Medium of instruction	From Mm/yy	To mm/yy	Grade Completed
1						
2						
3						
4						

2. Reason for withdrawal from the present school:\_\_\_\_\_

## LANGUAGE BACKGROUND

1. First language: **Applicant's:** \_\_\_\_\_ **Father's:** \_\_\_\_\_ **Mother's:** \_\_\_\_\_

2. Please complete the following **language survey table**: (Tick whichever is applicable)

	Language	Speaks	Understands	Reads	Writes
1	English				
2	Hindi				
3	Odia				
4					
5					
6					

*If the applicant knows any language other than English and Hindi, please mention the same in the vacant rows of the table and tick the suitable column.*

## 2) PARENTS' INFORMATION (please use CAPITAL letters only)

	FATHER	MOTHER
Name		
Nationality		
Occupation		
Job Title		
Annual Income		
Qualifications		
Permanent Address		
Correspondence Address		
Office Address (if any)		
Telephone	Mob : _____ Whatsapp: _____	Mob : _____ Whatsapp: _____
E-mail		

### 3) FAMILY INFORMATION

1. The pupil will live with (For Day Scholars / Day Boarders)

Both parents \_\_\_\_\_ Only Father \_\_\_\_\_ Only Mother \_\_\_\_\_  
Relative \_\_\_\_\_ Legal guardian \_\_\_\_\_

2. Please indicate if parent is deceased

Father is deceased: Yes / No                      Mother is deceased: Yes / No

3. Please indicate if parents are divorced: Yes / No

4. **If the applicant will not live with parents**, provide the name of the local guardian and **attach legal guardianship paperwork.**

5. If the applicant is to be a Full Boarder, provide the name of the local guardian (if any) and attach Legal guardianship paperwork (with photo):

Name(pl. use CAPITAL letters): \_\_\_\_\_

Address: \_\_\_\_\_ Mob. No: \_\_\_\_\_

Relationship to applicant: \_\_\_\_\_

6. Person to be contacted in case of any emergency(Other than parents or guardian)

Relationship to applicant: \_\_\_\_\_ Mobile No: \_\_\_\_\_

### 4) ADDITIONAL INFORMATION

1	Does the child have any health problem ? If yes, please mention.					
2	Name and phone number of the family doctor, if any.					
3	Academic difficulties experienced by the pupil					
4	Activities in which the pupil has special interest					
5	Career desired for the pupil ( Tick )	Medical	Engg.	IIT	Civil Services	Others
6	If selected, would you like to avail transport facility ? Yes/No					
7	No. of children in the family ?					
8	How did you know about Navjyoti Vidyalaya ? ( Pl. tick )	Hoardings / Leaflets / Newspaper / Friends / Others				

### 5) REGISTRATION FEE DETAILS

Amount Paid	
Mode of Payment	Online / DD / Cash
Payment Ref. No./DD No./Receipt No.	
Date of Payment	

## 6) UNDERTAKING

I apply to enroll my son/daughter/ward as a student of NAVJYOTI VIDYALAYA, Khariar Road. I have read and agree to the terms and conditions of the school. I undertake to pay all tuition, accommodation and associated fees incurred by the student as they become due in accordance with the Terms and Conditions. I authorize Navjyoti Vidyalaya, Khariar Road, to take appropriate action in the event of a medical emergency. The signature below will also constitute my consent for the student to participate in all Navjyoti Vidyalaya programmes, including the activities offered.

As long as all due care has been taken by the school, in the event of any injury to my child or damage to the property of my child whilst involved in any school sponsored activities or while on the school premises or being transported to or from school, I will not hold the school or any member of the school staff responsible. If my child violates any of the rules and regulations of the school and if the school authority deems it necessary, I shall withdraw my child from the school.

I certify that the information contained in this application is complete, true and correct to the best of my knowledge.

Father: \_\_\_\_\_

Mother: \_\_\_\_\_

**Parents' signature**

\_\_\_\_\_  
**Applicant's Signature**

(If applying for Middle or High School)

Date: \_\_\_\_\_

Date: \_\_\_\_\_

### FOR OFFICE USE ONLY

1. Admission Number : \_\_\_\_\_

2. Class to which admitted : \_\_\_\_\_

3. Dormitory placing : \_\_\_\_\_

Date: \_\_\_\_\_

**Signature of the Principal**

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#### **CONTACT INFORMATION**

Mob: 9937928616, 9668290611, 9938615617

E-mail: [navjotividyalaya@gmail.com](mailto:navjotividyalaya@gmail.com)

Website: [www.navjotividyalaya.com](http://www.navjotividyalaya.com)

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## **NOTES FOR PARENTS**

### **Note 1: This form must be accompanied by the following:**

1. Copy of Previous School Transcript (*Applicable if registering for Std. 2 or above*)
2. Copy of the Birth Certificate
3. Passport size photographs of the candidate and parents/guardian (one each)
4. Registration Fee as mentioned below
  - Nursery to Std. II : ₹ 200
  - Std. III to Std. V : ₹ 300
  - Std. VI to Std. VIII: ₹ 400
  - Std. XI (Eleven) : ₹ 1,000

*The Registration Fee is not refundable. The mere fact of registration is in no way a guarantee of admission. All candidates will be required to appear for an assessment session, if notified. If possible, both parents must accompany the candidate when called for the assessment.*

### **Note 2: On confirmation of admission of the child, parents are required to submit the following within the scheduled date:**

1. Original TC (*Applicable for Std. I onwards*)
2. Confidential Medical Record of the child, if any.
3. Legal guardianship paperwork with two(2) passport size photos of the local guardian (For Full Boarders only )
4. Admission Fee and the 1<sup>st</sup> installment of the Composite School Fee

**Note 3:** All payments are to be made either **online through the Payment Gateway System** of the school website or **in the form of D.D. drawn in favour of PRINCIPAL AND TREASURER NAVJYOTI VIDYALAYA**, payable at State Bank of India, Khariar Road Branch.

If registration form is submitted manually, then registration fee may be paid by cash at the school counter.

### **The Bank Details for RTGS/NEFT/NetBanking**

Account Name : PRINCIPAL AND TREASURER NAVJYOTI VIDYALAYA  
Account Number : 35625543438

Name of the Bank : State Bank of India  
Branch Name : Main Branch, Khariar Road  
City : Khariar Road  
Address : Khariar Road - 766104  
IFSC Code : SBIN0007078